

**Clearances will be run through our
system from 8:45 – 10:15 AM**

**If your paperwork is turned in after this time, it
will not be run until the next day.**

**If you plan to volunteer on a certain day, make sure to
fill out the form several days early, as receiving
approval must occur before you are in a classroom, on
a field trip, or volunteer in any capacity!**